



JOIN OUR BOARD: Become a Driving Force Trustee

Could YOU be the Driving Force for our community?

About The Driving Force

For **20 years**, The Driving Force has been a lifeline for cancer patients in Denny, Bonnybridge and Banknock. We provide **FREE transport** to vital treatment appointments for those who need it most.

Our Impact:

- 20 years of continuous community service
- Hundreds of cancer patients supported
- Thousands of journeys to life-saving appointments
- 100% volunteer-driven organisation

Every journey we provide is one more chance for someone to access the treatment that could save their life. **Now we need more strategic leaders to help us drive our mission forward.**

Why Become a Trustee?

Being a trustee isn't just about attending meetings – it's about making a real difference at a strategic level. You'll help shape the future of a charity that directly saves lives in your community.

What You'll Gain:

- Personal satisfaction of creating strategic community impact
- Development of governance and leadership skills
- Networking with other passionate community leaders
- Insight into charity sector operations and best practices
- The knowledge that your decisions help cancer patients access life-saving treatment
- Being part of something meaningful beyond your day job

What is a Trustee?

In simple terms: Trustees are the guardians of our charity – ensuring we stay true to our mission of helping cancer patients access treatment while managing our resources responsibly and planning for sustainable growth.

The legal bit: Trustees have overall control of a charity and are responsible for making sure it's doing what it was set up to do. They exercise their powers and duties with care, always acting in the charity's best interests, ensuring compliance with charity law and our governing document.

You'll be part of a supportive board working collaboratively to govern The Driving Force effectively.

Time Commitment

We respect that trustees are volunteers with busy lives. Here's what we ask:

Core Commitment:

- **5-6 board meetings** per year (approximately 1 1/2 hours each, scheduled in advance)
- **Occasional email/phone consultations** (1-2 hours per month)
- **Annual strategic planning session** (half day)

Total time: approximately 15-20 hours per year

Flexibility: We schedule meetings with trustees' availability in mind. If you can't make a meeting, we just ask for advance notice.

Additional Involvement (Optional): Some trustees choose to get involved in specific projects, sub-committees, or events – but this is entirely voluntary.

Who We're Looking For

The most important thing? A passion for our mission and a commitment to making a difference.

We're looking for diverse perspectives and complementary skills. **You don't need to tick every box** – we value a range of backgrounds and experiences:

Skills & Experience we value:

- Strategic thinking and planning
- Financial management or business acumen
- Legal, HR, or governance knowledge
- Marketing, communications, or fundraising experience
- Healthcare or social care background
- Local community knowledge and connections
- **Lived experience with cancer** (personal or family) is valuable

- Charity sector experience (but not essential!)

Personal Qualities:

- Compassionate and understanding
- Strategic thinker with practical approach
- Collaborative team player
- Committed to our mission
- Good communicator
- Sound judgment and decision-making
- Integrity and willingness to act in the charity's best interests

Remember: Training and support are provided. Many of our best trustees had never served on a board before joining us!

What We Particularly Need Right Now

We're currently looking to strengthen our board with trustees who have experience in:

- **Change management**
- **Fundraising and income generation**
- **Healthcare or social care sector**
- **Legal or governance expertise**

But don't let this stop you applying if you have other valuable skills to offer!

Trustee Terms

- **Term length:** 3 years (renewable for further terms)
- **Current board size:** 6 trustees
- **Role type:** Voluntary (unpaid, but reasonable expenses covered)
- **Location:** Meetings held locally in Denny/Bonnybridge area
- **Essential requirement:** Eligibility to be a charity trustee under charity law

Frequently Asked Questions

I've never been a trustee before – is that OK?

Absolutely! Many trustees learn on the job. We provide induction, training and ongoing support. Your fresh perspective is valuable.

What if I can't make a meeting?

Life happens! We just ask for advance notice. However, regular attendance is important for effective governance.

Is this a paid position?

No, this is a voluntary role. However, we reimburse reasonable expenses (travel, parking, etc.).

Do I need to live locally?

We prefer local trustees who understand our community, but it's not essential if you're committed to attending meetings and understand the area we serve.

What checks are required?

We conduct a simple eligibility check to ensure you can legally serve as a trustee. For certain roles, a PVG (Protecting Vulnerable Groups) check may be required.

How much of a time commitment is it really?

Honestly, about 15-20 hours per year for the core responsibilities. Some trustees choose to do more, but that's optional.

How to Apply

Interested in joining our board? We'd love to hear from you!

Here's what happens next:

1. **Get in touch if you have any questions:** Email chair@bdthedrivingforce.org.uk to express your interest
2. **Application:** If you'd like to proceed, we'll ask for a brief CV and covering letter no more than 2 pages outlining the contribution you could make and what you hope to gain
3. **Interview: MS Teams**
4. **Appointment:** Subject to board approval, you'll be formally appointed as a trustee

Contact Us

The Driving Force

SC036792

Email: chair@bdthedrivingforce.org.uk

Website: www.bdthedrivingforce.org.uk

Could YOU be the Driving Force in your Community?

Every strategic decision you make as a trustee helps ensure cancer patients can access their life-saving treatment. Join us in making a difference.